JETS

JAG Endoscopy Training System

JETS course application process

Review date:

Purpose of this document

JAG has developed a number of basic skills training courses for JETS certification pathways. If training centres want to offer JAG courses, they are required to apply for approval from JAG. The application process is detailed below.

Currently, new courses can be developed and advertised on JETS. There is an application process to help with this which is described below.

Once approved, all training centres must run courses through JAG and are subject to quality assurance.

Centres suitable to apply for course advertisement on JETS
Applications can only be made from JAG approved training centres.

Application process

Applications need to be submitted using the *application form for JAG approval for JETS training course*.

Applications will require the completion of mandatory fields, which include:
- Course type
- Duration
- Venue
- Programme
- Target audience
- Learning objectives

The details of any course applications will be compared with existing courses being advertised. Details of all existing courses on JETS are given in the JETS course document. New course applications with very similar content and learning objectives to existing courses will be allocated the same course code and potentially asked to modify some of the learning objectives.

New courses, which differ significantly from existing courses, will be given a unique course code. This code will enable potential delegates to identify the type, nature and duration of the courses available in an easily understandable format on the new JETS system. This will also enable direct comparisons of courses to assist selection by potential delegates and importantly, the ability to compare quality assurance data collected.

Quality assurance
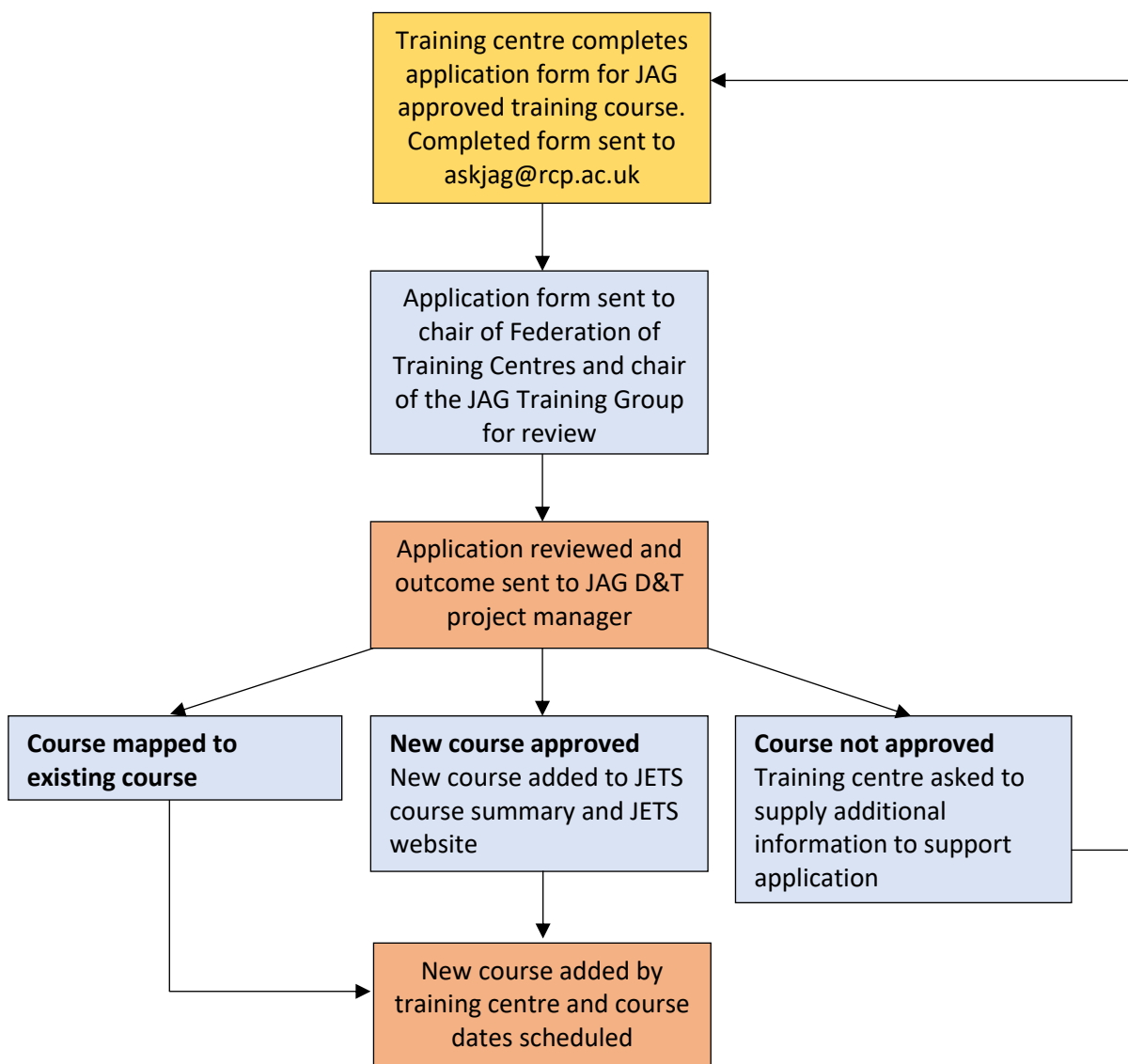
Courses will be quality assured in part, from the feedback provided by the delegates. This will include:

- Assessment on achievement of the learning objectives advertised
- Assessment of the time and quality spent on theory and model training
- Assessment of the time and quality spent training on patients
- Time spent learning effectively
- Course organisation, materials, catering etc.

All courses on JETS will produce this QA data. Faculty and trainees from each course will be asked to submit feedback on courses they have taught on or attended. The JETS system has been designed so that the feedback form interface is similar for all courses.

Courses will also be quality assured through an annual regional training centre report which training centre leads must be complete.

Overview of JETS course application process

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┌─────────────────────────────┐
│ Training centre completes   │
│ application form for JAG    │◄──────────────┐
│ approved training course.   │               │
│ Completed form sent to      │               │
│ askjag@rcp.ac.uk            │               │
└──────────────┬──────────────┘               │
               ▼                               │
┌─────────────────────────────┐               │
│ Application form sent to    │               │
│ chair of Federation of      │               │
│ Training Centres and chair  │               │
│ of the JAG Training Group   │               │
│ for review                  │               │
└──────────────┬──────────────┘               │
               ▼                               │
┌─────────────────────────────┐               │
│ Application reviewed and    │               │
│ outcome sent to JAG D&T     │               │
│ project manager             │               │
└───┬──────────┬──────────┬───┘               │
    ▼          ▼          ▼                    │
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| **Course mapped to existing course** | **New course approved** New course added to JETS course summary and JETS website | **Course not approved** Training centre asked to supply additional information to support application |

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                    │
                    ▼
         ┌─────────────────────────┐
         │ New course added by     │
◄────────│ training centre and     │
         │ course dates scheduled  │
         └─────────────────────────┘
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Further information regarding this document may be obtained from the JAG office at the Royal College of Physicians.

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